

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, October 21, 2013, with Regular Session beginning at the conclusion of the Board of Supervisors meeting, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia

Present: Michael W. Ferguson, Chairman
Dr. Margaret T. Lee, Vice Chairman
James C. Vaughan
Peggy R. Wiley

Chairman Ferguson called the meeting to order.

In Re: Closed Session

Mr. Whittington, Director, stated that Staff recommended the Authority go into Closed Session, Section 2.2-3711 (a) 1) Personnel Matters.

Mrs. Wiley moved, seconded by Dr. Lee, to go into Closed Session, as recommended by Staff. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Regular Session

Dr. Lee moved, seconded by Mrs. Wiley, to go into Regular Session. Voting aye: Dr. Lee, Mrs. Wiley, Mr. Vaughan and Chairman Ferguson.

In Re: Certification of Closed Meeting – Resolution #WS-14-10

Mrs. Wiley moved, seconded by Dr. Lee, to adopt the following Resolution. A roll call vote was taken, as follows: Dr. Lee, aye; Mr. Vaughan, aye; Mrs. Wiley, aye and Chairman Ferguson, aye.

**RESOLUTION #WS-14-10
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville County Water and Sewer Authority has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Water and Sewer Authority that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Water and Sewer Authority.

Chairman Ferguson recessed the meeting until the conclusion of the Board of Supervisors Meeting.

Chairman Ferguson reconvened the meeting.

In Re: Approval of Agenda

Mr. Whittington stated that Staff recommended approval of the Agenda with no added items.

Dr. Lee moved, seconded by Mrs. Wiley, to approve the Agenda as submitted. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of the Consent Agenda

Mr. Whittington stated that Staff recommended approval of the Consent Agenda.

Mr. Vaughan moved, seconded by Mrs. Wiley, to approve the Consent Agenda consisting of the following items. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Approval of Minutes for October 7, 2013

Warrants:

Approval of Accounts Payable for October 21, 2013, in the amount of \$59,936.21

In Re: Resolution #14-11- James Warf's Retirement

Mr. Ferguson asked that James Warf, Superintendent of Public Utilities, come forward. He then read the following Resolution into record:



Greenville County Water & Sewer Authority

RESOLUTION # WS 14-11 RETIREMENT OF JAMES L. WARF

WHEREAS, James L. Warf was hired by the Greenville County Water and Sewer Authority in July, 1989 as Chief Waterworks Operator; and

WHEREAS, Mr. Warf served the Authority for 24 years, ultimately as Superintendent of Public Utilities; and

WHEREAS, Mr. Warf demonstrated extensive knowledge, skills and experience in the treatment of water and wastewater, and through the training and development of other employees, has provided the Authority and the customers with an efficient and well run system; and

WHEREAS, Mr. Warf was responsible for the operation and maintenance of the Authority's water treatment plant, wastewater treatment plants, water distribution systems and wastewater collection systems; and

WHEREAS, Mr. Warf had obtained both a Water and Wastewater Operator I License, an accomplishment not held by many in the field; and

WHEREAS, Mr. Warf was instrumental in the successful completion of many major projects, including the Three Creek Wastewater Plant and the Jarratt Water Treatment Plant; and

WHEREAS, while fulfilling his duties as an employee of the Authority, Mr. Warf also represented the Authority on the Virginia Rural Water Association (VRWA) and served as Vice President from 2010 through 2013; and

WHEREAS, effective November 1, 2013, Mr. Warf will retire from Greenville County Water and Sewer Authority.

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Water and Sewer Authority expresses its sincerest gratitude to James L. Warf for his service to the Authority, its employees, and the residents of Greenville County.

Mr. Warf stated that it had been a pleasure serving the Board of Supervisors and the citizens of Greenville County for these many years.

Mr. Whittington then requested approval of Resolution #WS-14-11 and authorization for Mr. Warf to represent Greenville County on the Virginia Rural Water Association (VRWA) until the April, 2014.

Mrs. Wiley moved, seconded by Dr. Lee, to approve Resolution #WS-14-11 and authorization that Mr. Warf remains on the VRWA until April of 2014. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

In Re: Approval of Chemical Bids

Mr. Warf addressed the Board of Supervisors stating that RFPs to supply chemicals bids for the next year was sent to all companies on the bidders list. He stated that the bids were accepted on October 15, 2013. He then stated that bids were received from ten different suppliers, a copy of the bid tabulation sheet of which is herein incorporated by reference. Mr. Warf also stated that Staff requested awarding the bids to the lowest bidder for each respective category. He stated that all of them were low bidders except for item #20, the Praestol K 275 FLX Polymer. Mr. Warf stated that Sludge Process Enhancement Consultants, Inc. (SPEC) submitted a quote on an alternate polymer SPEC 6267 and Staff tested a sample of the product and decided that the alternative did not match the results of the one that was specified in the request. He also stated that there was a change in #2 of the bid tabulation sheet. The price listed 0.748 should read .0748.

Mrs. Wiley moved, seconded by Mr. Vaughan, to approve the lowest bidder for each respective category. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

There being no further business to discuss, Mrs. Wiley moved, seconded by Dr. Lee, to adjourn the meeting. Voting aye: Dr. Lee, Mr. Vaughan, Mrs. Wiley and Chairman Ferguson.

Michael W. Ferguson, Chairman
Greenville County Water and Sewer Authority